**RTLB CLUSTER 16 - NAWTON SCHOOL**

**Update to Schools – Term One 2022**

**Contacts for Graeme Nobilo, Cluster Manager**

Please feel free to contact me in any of the following ways:

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Kia ora Cluster Principals and SENCOs

I hope you all enjoyed a much deserved relaxing holiday. Let’s hope for a year with minimal disruption. Thank you for the support that you continue to show RTLB Cluster 16. Thank you for your collegiality and willingness to be responsive to different ways of working during change. As always it continues to be a pleasure to work with so many dedicated, innovative and responsive professionals and whanau. We look forward to continuing to support students, whanau and schools in 2022. I enjoy challenges that provide the cluster with opportunities for improvement so please do not hesitate to contact me if you would like the cluster to review any aspect of our work.

**Kura**

We welcome Te Kura Kaupapa o Te Pūaha o Waikato (Port Waikato) to our cluster. Te Kura Kaupapa o Te Pūaha o Waikato was previously supported by RTLB Cluster 13 (Papakura/ Pukekohe/Waiuku). We now have a total of eighty-four schools.

**Staffing**

The 2022 staffing entitlement for RTLB Cluster 16 has increased from 43 RTLB to 44 RTLB.

We have the following staff changes:

Karen Morrison – Retired

Eva Lynn – Retired

Ange Paladin – appointed Deputy Principal at Crawshaw School

Sonia Gill – appointed an RTLB position in Timaru

Leonie McEwan – returned to Waiora due to whanau circumstances

Shona Childs – looking at new opportunities

I would like to thank Karen, Eva, Ange, Sonia, Leonie and Shona for their mahi and contribution to our cluster and cluster schools. I wish them all the very best. We have appointed five new RTLBs – they will start at the beginning of term two. The remaining vacancies will be advertised shortly.

Lead School Principal Rubina Charman and RTLB Shelley Manuel will be on study leave for 2022 academic year. Acting Principal Hurae White will be working collaboratively with RTLB Cluster 16 to support additional needs in our region.

**RTLB Database**

A reminder re eRTLB (Schoolgate Version2), if you need assistance, please contact your Liaison RTLB.

It is vitally important that we have the updated 2022 information on the requests from your school e.g. new teacher’s name, new email, new teacher’s signed consent, new room number, RTLB already in the room. Has the student left the school? The 2021 Requests for Support (RFS) already accepted in the system have been placed back to `School Processing’ to enable SENCo / LSC to update/edit. NOTE: Any `Accepted’ RFS from 2021 will be prioritised when the 2022 information is updated and submitted. Any queries, please consult your Liaison RTLB.

**Referral and Intake Meetings**

The first RTLB Cluster 16 R & I meeting for 2022 will be held on Thursday 24 February. The meetings are held at 8:30am every Thursday. If you wish to have a student considered for the RTLB service, please ensure you have completed the online `Request for Support’. NOTE: Allocations will occur prior to this date.

**Learning Support Funding**

RTLB can apply for Learning Support Funding at a maximum of $400.00 per term for two terms. Note: This application is an outcome from the collaborative action plan. Learning Support Funding applications are received and considered weekly.

**RTLB Email Addresses**

Reminder – last year RTLB Cluster 16 moved to a Google Domain hosted by Nawton School. This change meant that all RTLB were allocated new email addresses to use in their day-to-day practice. Please ensure you update contact details. Any questions regarding this mahi - please contact RTLB Erin Sawyer ([esawyer@rtlbcluster16.co.nz](mailto:esawyer@rtlbcluster16.co.nz))

**RTLB Cluster 16 Strategic and Annual Plan**

The draft Strategic and Annual Plan will be posted onto the Cluster 16 website for consultation. Please forward any feedback to [office@nawton.school.nz](mailto:office@nawton.school.nz) by 5.00pm Tuesday 22 February 2022.

All the very best for 2022.

Nga mihi

Graeme Nobilo

RTLB Cluster 16 Manager