**RTLB CLUSTER 16 - NAWTON SCHOOL**

**Update to Schools – Term One 2020**

**Contacts for Graeme Nobilo, Cluster Manager**

Please feel free to contact me in any of the following ways:

* Mobile: 027 623 9425
* Work: (07) 8477420
* Email: gnobilo@xtra.co.nz

Kia ora Cluster Principals, SENCOs and Learning Support Coordinators.

Thank you for the support that you continue to show RTLB Cluster 16. I hope you all enjoyed a much deserved relaxing holiday. We look forward to continuing to support students, whanau and schools in 2020. I would like to extend a warm welcome to the newly appointed Learning Support Coordinators employed amongst our various cluster schools.

I will be on sick leave when you receive this update. I hope to be back at work on the 17th February (subject to progress). Should you need any assistance, please contact Lead RTLB Shirley Ware 0211811257 - shirleywrtlb@gmail.com or Lead RTLB Louise Handley 0273351296 - louise.handley@vardon.school.nz

**Staffing**

The staffing entitlement for RTLB Cluster 16 has remained the same for 2020. We have 42 RTLB working across our 82 schools, hosted in 19 schools. Welcome to Alex Te Moni and Sue Marshall. Alex and Sue started with us at the beginning of the year. RTLBs Hannah Jones and Joanna Crawshay have returned from maternity leave. RTLB Andrea Duthie will be on leave for terms one and two.

RTLB Tinirau Barlow retired at the end of last year. RTLB Tracy Hopewell has moved to Australia having successfully won a position as a Learning Mentor Teacher (similar work to an RTLB) in Brisbane. Sharon Campbell has returned to her turangawaewae in Turanga-nui-ā-Kiwa/Gisborne. She has accepted a Learning Support Coordinator position and will be working in 3 rural kura.

**Cluster Advisory Group (CAG)**

Our Cluster Advisory Group comprises:

* Lead School Principal, Rubina Wheeler, Nawton School
* Lead School BOT Rep, Bill Featherstone, Nawton School
* RTLB Cluster 16 Manager, Graeme Nobilo
* RTLB Cluster 16 Rep, Louise Handley
* Principal Rep, Marcus Freke, Endeavour School
* Principal Rep, Clive Hamill, Melville High School
* Learning Support Manager, Paul Mitchell

**Learning Support Coordinators**

If you have any questions/concerns re Learning Support Coordinators e.g. meetings, professional development, etc, please contact Ministry of Education Learning Support Staff (ph. 850 8880), or your school’s Ministry of Education Learning Support Service Manager.

**RTLB Database**

A reminder re eRTLB (Schoolgate Version2), if you need assistance, please contact your Liaison RTLB.

It is vitally important that we have the updated 2020 information on the requests from your school e.g. new teacher’s name, room number, has the student left the school, etc. Your Liaison RTLB will be collating that information.

**Referral and Intake Meetings**

The first RTLB Cluster 16 R & I meeting for 2020 will be held on Thursday 20 February. The meetings are held at 8:30am every Thursday. If you wish to have a student considered for the RTLB service, please ensure you have completed the online `Request for Support’.

**Learning Support Funding**

RTLB can apply for Learning Support Funding at a maximum of $400.00 per term for two terms. Learning Support Funding applications are received and considered weekly.

**RTLB Cluster 16 Strategic and Annual Plan**

The draft Strategic and Annual Plan will be posted onto the Cluster 16 website for consultation. Please forward any feedback to office@nawton.school.nz by 5.00pm Wednesday 26 February 2020.

**Children’s Teams:**

If you have any questions or require information pertaining to the work of the Children’s Team, please contact RTLB Gayle Addy ongayle@hamwest.school.nz

**Gateway**

If you have any questions or require information pertaining to Gateway, please contact Lead RTLB Louise Handley on louise.handley@vardon.school.nz

**Incredible Years for Teachers (IYT)**

If you have any questions or require information pertaining to IYT, please contact RTLB Bette-May Waine on bettemayw@gmail.com

**PB4L**

If you have any questions or require information pertaining to PB4L, please contact RTLB Tracey-Lee Perry on t.perry@fraser.school.nz

**Special Assessment Conditions (SAC)**

If any secondary school or wharekura requires information about the SAC process, please contact RTLB Sue Taylor staylor@fairfieldintermediate.school.nz

Kind regards

Graeme Nobilo

RTLB Cluster 16 Manager